NORTH CROSS SCHOOL

MUSIC DIRECTOR & PRODUCTION ASSISTANT

ABOUT NORTH CROSS SCHOOL

North Cross School is an independent, nonsectarian school serving students in early childhood through 12th grade from across the Roanoke Valley, the region, and the world. Our mission is to inspire a community of intellectually curious learners to think critically, act with integrity, and lead with courage. We serve over 600 students from across the Roanoke Valley and the world, with an international boarding program serving students from 15 countries. The school boasts a strong reputation for its academic program and robust arts and athletic programs. Foundational to the North Cross experience are the school's mission and honor code.

THE OPPORTUNITY

North Cross is seeking a collaborative, enthusiastic, and highly motivated part-time/seasonal music director and production assistant to support its thriving theatre program. The program produces two fully staged musicals each year: the fall Lower School musical (grades 3-5) and the spring Middle and Upper School musical (grades 6-12). This position will work closely with and report to the Musical Director to help organize and run rehearsals, manage production logistics, and support students throughout the rehearsal and performance process.

WHAT YOU WILL DO

- Assist with the planning and execution of one annual musical production in the spring.
- Attend auditions, callbacks, rehearsals, technical rehearsals, and performances as assigned.
- Help maintain rehearsal schedules, attendance records, and production calendars.
- Assist with communication among directors, students, and families.
- Teach and direct students in learning musical materials as assigned (music directing and choreographing) – piano accompaniment skills are preferred.
- Supervise and lead rehearsals as needed.

COMMITMENT TIMELINE

SPRING PRODUCTION

- Auditions: TBD
- Rehearsal Process: February 1st-April 2nd
- Tech Week: April 3rd-7th
- Performances: April 8th and 9th at 7:00 pm, April 10th at 2:00 pm and 7:00 pm
- 3-5 after school rehearsals per week, 3:30-5:30 pm (tech week times will be extended)
- Additional commitment during technical and performance week

COMPENSATION

The music director and production assistant will be paid a flat fee per production commensurate with commitment availability and experience.

TO APPLY

Interested candidates are invited to submit a cover letter expressing their interest in this particular position and a current resume as a single PDF file to: Thomas Costello at tcostello@northcross.org and Ashley Turner at aturner@northcross.org.

North Cross School

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