

onCampus To-Do List for parents



North
Cross
School

By accomplishing these simple “to-do’s,” parents will become familiar with the onCampus interface and functionality. Go to: <https://northcross.myschoolapp.com/app/#login> to log in.

1. Review forms.

If you see a yellow bar beneath your navigation bar that alerts you to having forms to review. Click the blue type. A list of the necessary items will appear; to review the forms, click the blue “Review” button to the right of the form’s name.

2. Visit your settings.

To get to your settings, click on your user icon in the upper right-hand corner of the onCampus navigation bar. Highlight and click “Settings,” and a page similar to what is shown above will appear.

3. Choose your landing page.

You will see here, this parent has her page set to “News - Featured.” You can also choose “News - Resource Boards,” or “Resources.” Explore them all and pick which one you find most useful to set as your default.

4. Set your notifications.

You have the ability with onCampus to be notified when a story of interest, assignment, sports event, etc., is posted. Simple, go to “Notifications” in the Settings window and click on what and how you’d like to be notified (via email, text, or both).

5. Customize your privacy settings.

You can choose which information about you is available to other parents, teachers, and staff who have access to onCampus. Visit “Privacy” in the Settings window and visit each tab at the top of the window under the second option “Include my name and only the specific information selected below to those specific constituent types.” **DO NOT** click the top option of not including any of your information as it will disable our ability to get in touch with you in the case of an emergency as our database for the contact lists is built from onCampus.

6. Check out the Groups.

There are several community groups open to parents depending on their children’s age and class. go to the Groups drop down menu at the top of the screen to visit pages like “Friends of the Arts” to find out what these groups are doing and when they’re holding events. You can also propose a group for review if you have a specific community interest, such as “ECP after school playdates.” Your request will be reviewed by a systems administrator and you will be notified if approved.