



CARTER ATHLETIC CENTER BY-LAWS

Membership Key-Tag. Membership key-tags are issued to members only. Key-tags must be displayed at the Customer Care Welcome Center each time you enter the Carter Athletic Center (CAC). Your membership key-tag is not to be used by friends or relatives. Infraction of this rule will result in immediate expulsion from the CAC. Lost cards must be replaced and a \$15.00 replacement fee will be charged.

Type of Membership. A single membership is a membership for one person. A household membership is a membership for any two or more persons living under in the same house (with proof of residency). In the event one person in a household membership no longer qualifies for the criteria of this membership, the member's monthly dues rate will revert to the valid single monthly dues rate. The CAC reserves the right to change or eliminate membership types at any time.

Guests. All guests must present photo identification, register at the front desk and sign a guest agreement containing a waiver of liability before entering the CAC. Guests may only visit the CAC one time per year (365 days). Guests must be at least 15 years old to utilize the facility without an adult accompanying them. A parent or legal guardian must accompany guests under the age of 15. A guest's first visit is free; any subsequent visits will require a current, applicable guest fee upon registering at the Customer Care Welcome Center. Guests who do not follow these procedures will be prohibited from using the CAC facilities. Members of the CAC are responsible for the appropriateness of attire and conduct of their guests.

Valuables. Do not bring valuables into the CAC. CAC staff cannot and will not store personal belongings for members. The lockers are not designed to protect valuables and locker theft does occur. It is strongly suggested that you bring a lock for your locker and do not leave valuables visible in your locker. The CAC is not responsible or liable to members or their guests for damaged, lost or stolen items in or about the CAC, in lockers, or for loss or damage to any property, including but not limited to automobiles and the contents thereof. Lockers may be used daily or rented for a monthly fee of \$6. Any personal articles left in lockers that are not rented overnight will be removed by CAC management. The CAC is not responsible for personal items left in the lockers or left overnight.

Lost and Found. Lost and found articles are placed in an accessible public area. Wallets, jewelry and electronics that are turned in are kept secured in the Customer Care Welcome Center area and may be claimed in person only. Please see the Customer Care staff member

on duty or a member of management. Lost and found items cannot be identified over the phone.

Children. All children must be supervised at all times while in the CAC, and are not to be left unattended. Children, 14 years and under, are not allowed to use the CAC or participate in group exercise programs except when accompanied by an adult member at all times. Further restrictions apply while using the facility.

Gyms, Racquetball and Squash Courts. All courts are on a reservation basis and may be utilized rent-free by members only. Members may reserve one court per day and are entitled to unlimited use of any court not otherwise reserved or rented. Members will be charged a fee for failure to cancel a reservation at least four hours before the reserved court time. If a member fails to take possession of the court within fifteen minutes of the designated reservation time, the reservation shall be cancelled and the court may be reassigned. In the case of questions, the Customer Care Welcome Center computer clock is the official court time. Reservations are accepted up to 72 hours in advance beginning at 6:00 a.m. Monday-Friday, 8:00 a.m. Saturday or 11:00 a.m. Sunday. Members are required to give their name, membership number, and the name of the person or persons with whom they will be playing when making reservations. CAC members and their guests may play on a walk-on basis after checking in with the Customer Care Welcome Center before the start of play. The Assistant Director of Athletics and Wellness may be contacted for rental information and requirements.

Pool. The pool is for swim team practice, lap swimming, private lessons, masters swim and Splashercise group exercise classes. Please consult the Pool Schedule for programmed activity and our Pool Rules for etiquette and safety considerations. The Certified Pool Operator may be contacted for rental information and requirements.

Group Exercise Classes. Please consult the back of our class schedule for rules of use. Important points to remember: (1) always follow the instructor; do not attempt your own routine; (2) be considerate of the adjacent member's space; (3) all equipment (steps, slides, weights, balls, tubing, chairs) must be returned to proper storage area after each use; (4) arrive on time, and (5) In the event of inclement weather, please contact the Customer Care Welcome Center or www.ncscac.org for any class schedule changes.

Weight Training, Cardiovascular, Group Exercise and Cycling Areas. Please follow these common rules of etiquette: (1) allow other members to "work-in". Do not tie up machines with multiple sets if others wish to use the same equipment; (2) limit your cardiovascular workout to 30 minutes if others are waiting; (3) outside trainers are not allowed. All personal training and instruction is to be given by CAC personal trainers; (4) dumbbells are not to be used on cardiovascular equipment. For your safety, we ask that you do not modify equipment or use it in any way other than that recommended by the

manufacturer. Please see a member of the CAC's staff if you need help; (5) please return your weights and restack your dumbbells when finished; (6) use a towel dampened with cleaner to wipe the equipment after use; (7) water only is permitted if contained in a sports-type liquid dispensing bottle in the gyms, racquetball and squash courts, weight training, cardiovascular, group exercise and cycling areas; (8) when lifting heavy weights in the free weight area, use a "spotter"; (9) do not drop or throw weights; (10) Strength training orientations are available by appointment with a certified instructor.

Personal and Private Session Policies. You must be an active member or qualified guest to use sessions. You will be charged for no shows or appointments cancelled less than 24 hours before the scheduled session. All unused sessions expire nine (9) months after purchase. Prepaid sessions are non-negotiable, non-transferable, and non-refundable, except as required by applicable law. The CAC reserves the right to assign alternative personnel and change these session policies at any time.

Messages, Cellular Phones and Packages. To preserve a tranquil environment, the CAC does not page members. Additionally, the use of cellular phones in the workout areas and locker rooms is discouraged. If you are expecting a message, stop at the Customer Care Welcome Center with your membership card, and the staff will check for messages. Please also note that for security purposes, the CAC cannot accept any packages or deliveries for our members.

Cameras. In order to maintain the privacy of our members, the use of cameras is strictly forbidden in the CAC without prior written permission. This includes cell phone cameras. Anyone caught using a camera in the athletic center will be asked to leave and may have their membership privileges revoked. The CAC will not be held responsible for any picture taken in violation of the above policy.

Notices. Please remember to inform the Customer Care Welcome Center of any address changes. Any notice shall be considered delivered when mailed to the address as it appears on your membership agreement or as subsequently changed by written notice to the CAC. Any notice required by the CAC shall be considered duly given only when received by the Customer Care Welcome Center. Members are not permitted to advertise or post notices inside or about the CAC without prior permission from the Director of Athletics and Wellness.

Billing: Service Charges and Late Fees. Monthly dues and House Account charges are debited from members' accounts through an electronic funds transfer (EFT) system on a monthly basis and reflect that month's dues and the prior month's charges. The CAC will assess a service charge of \$25.00 for returned checks or debits. The CAC will also assess and draft an 18% annual service charge monthly to payments delinquent by over 30 days. The CAC reserves the absolute right to change these service charges and late fees at any time. All

disputes relating to billing or charges must be submitted in writing to the CAC's Customer Care Welcome Center within 120 days of the disputed charge, to the extent permitted by law.

Attire. Proper attire is required for members and guests using the CAC. Shirts and shoes are required in all public and recreational areas with the exception of the group exercise studio (during classes that require no footwear) and the pool. The CAC may prohibit the use of any personal equipment in the CAC. Appropriate attire and footwear are required on the courts, in some group exercise classes, and in the exercise areas. Persons wearing soiled workout clothes will not be allowed in the CAC.

Hours of Operation. Monday – Friday 6:00 a.m. to 9:00 p.m., Saturday 8:00 a.m. to 6:00 p.m. and Sunday 11:00 a.m. to 6:00 p.m. All exercise areas close 15 minutes prior to the CAC closure. The facility closes promptly at the designated time. The CAC reserves the right to change its hours of operation. Hours for events and rentals may vary.

NO SMOKING. There will be NO SMOKING permitted on the CAC premises or the North Cross School Campus.

NO CLEATS. Cleats are not allowed inside the CAC at any time.

Parking. All vehicles must be parked within the marked boundaries of one parking space. Any area not specifically designated for parking is considered a no parking zone and vehicles may be cited or towed.

Damages. The member shall pay for any damage to the CAC's property by the member, member's guest or dependent children.

Suspension/Termination of Membership. Any member who, in the sole determination of the CAC, is loud, offensive, uses profanity, is bothersome to other members, guests or employees, or otherwise behaves in an inappropriate or unbecoming manner or who is cited for infraction of the CAC Bylaws may have their membership terminated. In the event of termination, the unused portion of any advanced payment shall be forfeited to the CAC.

Bylaws Not Inclusive. The Bylaws herein are not inclusive and may be amended at any time at the CAC's sole discretion.